



July 29, 2015

DIVISION MEMORANDUM

No. **469**, s. 2015

LIVE-OUT SEMINAR-WORKSHOP ON GENDER AND DEVELOPMENT (GAD) FOCUSED ON PERSONALITY ENHANCEMENT, ANGER MANAGEMENT AND COACHING FOR THE ELEMENTARY AND SECONDARY SCHOOL TEACHERS OF BALAMBAN, CEBU

**To: Assistant Superintendent
 Division Supervisors/Coordinators
 District Supervisors/OICs
 Elementary and Secondary School Heads**

1. This Office announces the conduct of a **Live-Out Seminar-Workshop on Gender and Development (GAD) Focused on Personality Enhancement, Anger Management and Coaching for the Elementary and Secondary School Teachers of Balamban, Cebu** on August 4-5, 2015 at the following venues:

Venues	Participants
Balamban Municipal Hall Roof Deck, Poblacion, Balamban, Cebu	Balamban 1 Elementary School Teachers with Nangka NHS, Jose Chona Jo MNHS, Milan-Cantudod NHS, Liki IS and Balamban Evening Opportunity NHS Teachers
Buanoy Sports Complex, Buanoy, Balamban, Cebu	Balamban 2 Elementary School Teachers with Buanoy NHS, Cabagdalan NHS, Gaas NHS, Ginatilan NHS, Lamesa NHS and Biasong NHS Teachers

2. Considering the importance of this activity, this Office directs all the personnel involved to take into account the needed preparation to ensure 100% attendance. The opening program will start at exactly 1:00 o'clock in the afternoon of day 1 (August 4).

3. A registration fee of **One Thousand Five Hundred Twenty Pesos (Php 1,520.00)** per participant for training kits, honoraria of speakers and meals and snacks, shall be chargeable against **Division GAD Funds**, while traveling, per diem and other incidental expenses, shall be chargeable against **local school/SEF/MOOE/PTA Funds**, subject to their availability and the usual accounting and auditing rules and regulations.

4. This Memorandum serves as participants' Authority to Travel.

5. Immediate dissemination of the contents of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
 Schools Division Superintendent